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| 08:00 | Steering group session I: outgoing SG members & coordination team  
Meeting preparations and Review of strategic and implementation issues |
| 10:00 | Welcome and Opening  
Chair: Mark Nelson, LenCD/WBI  
- Stella Mugabo, Public Sector Capacity Building Secretariat, Rwanda  
- Frannie Léautier, African Capacity Building Foundation  
Overview on Agenda - Thomas Theisohn, Alessandra Casazza |
Chair: Mark Nelson  
- LenCD: Where do we come from: Thomas Theisohn, LenCD coordinator  
- Progress report 2009-2010: Alessandra Casazza, LenCD/UNDP project manager  
- Perspectives from survey: Brian Lucas, LenCD Knowledge Manager  
- Lessons, challenges, opportunities: Thomas Theisohn, LenCD coordinator |
| 10:45 | Q & A & Views |
| 11:15 | Coffee |
| 11:30 | LenCD Governance  
Chair: Apollinaire Ndorukwigirira, ACBF  
- Presenting the LenCD charter: Godje Bialluch, GIZ  
- Steering Arrangements: Mark Nelson, WBI  
Q & A & Views (inputs also with cards all day) |
| 12:00 | Orientation for the workshops in the afternoon  
Chair: Apollinaire Ndorukwigirira, ACBF  
- Workshop 1: Tony Land & James Hradsky Q&A  
- Workshop 2: Brian Lucas, Jeffrey Kwaterski, Alessandra Casazza Q&A |
| 13:00 | Lunch  
(Separate table for those interested to join the SG) |
| 14:30 | WS 1: Capacity Development and Aid Effectiveness: On the road to Busan and beyond  
FACILITATORS: Tony Land (land@info.bw) and James Hradsky (james.hradsky@oecd.org)  
WS 2: Rationalizing the CD knowledge architecture & LenCD’s role and knowledge services  
FACILITATORS: Brian Lucas (brian@lencd.org), Jeffrey Kwaterski (kwaterski@impactalliance.org), Alessandra Casazza (alessandra.casazza@undp.org) |
| 17:30 | Plenary: Reporting from WG  
Chair: Paul Riembault  
& Preview next day (Facilitator) |
| 19:30 | Dinner |
### Friday 11 Feb 2011

- Facilitator’s remarks for the day

**PLENARY: Orientation for the workshops in the morning**  
**Chair: Tony Tujan**  
- Workshop 3: Jenny Pearson & Mark Nelson
- Workshop 4: Janet Awimbo & Apollinaire Nelorukwigira

**WS 3: Towards a Capacity Development learning package & learning opportunities**  
**FACILITATORS:**  
Jenny Pearson ([jennycpearson@gmail.com](mailto:jennycpearson@gmail.com)),  
Mark Nelson ([MNELSON1@worldbank.org](mailto:MNELSON1@worldbank.org))

**WS 4: Regional initiatives and connections with LenCD: Africa, Asia and Latin America**  
**FACILITATORS:**  
Janet Awimbo ([janet.awimbo@ngorc.or.tz](mailto:janet.awimbo@ngorc.or.tz)) Apollinaire Nodorukwigira ([a.nodorukwigira@acb-fact.org](mailto:a.nodorukwigira@acb-fact.org))

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| 13h00 | Lunch  
(Separate table for regional initiatives)             |
| 14h30 | Plenary: Reporting from WG  
**Chair: Noriharu Masugi**                               |
| 15h00 | Constituting the LenCD Steering Group  
& Adoption of LenCD Charter  
**Chair: Janet Awimbo & Mark Nelson**                      |
| 15h45 | Coffee                                                  |
| 16h00 | Bringing it all together  
LenCD Work Plan for 2011-12 & Strategic issues  
**Chairs: Incoming Co-chairs (tbd)**                      |
| 17h45 | Conclusions and closing remarks                         |
| 18h00 | Closure                                                 |
| 19h00 | **Steering Group session III:**  
Dinner meeting with “outgoing” and “incoming” SG members (tbd) |

### Saturday 12 Feb 2011

**Steering Group session IV:**  
The newly constituted Steering Group will convene to organize its work and discuss management issues, funding, contracts etc.

**Consolidating by workshop teams and sub-groups**  
In parallel if feasible and in the afternoon

- **the workshop teams** draw conclusions and consolidate their inputs for the LenCD workplan
- **subgroups on specific initiatives**, including regions develop their ideas further as pertinent